

POSITION OPENING

ADRC SUPERVISOR

Full-time position available in our Aging & Disability Resource Center. The purpose of the position is to plan, direct, supervise, coordinate and monitor the Aging and Disability Resource Center services and programs in Green County in accordance with federal, state and local laws and policies. The position is responsible for the successful management of the county services aimed at assisting seniors and persons with disabilities in maintaining physical and mental well-being, independence, and safety and dignity in community-based services. The Supervisor advocates for all persons served by the programs and assures that the county has a comprehensive, accessible and coordinated system of services for these populations.

Grade: 22 --- BS Degree \$28.02/hr.
 24 --- MS Degree \$29.28/hr.
 FLSA Exempt

Qualifications: A master's degree is preferred but a minimum of a bachelor's degree in social work or a related field with at least 3 years of budget planning experience, financial management and project implementation/development/oversight, as well as knowledge of human services programming and experience working with oversight committees and boards. In evaluating candidates for this position, a combination of education, training and experience which provides the necessary knowledge, skills and abilities to meet the duties of the position may be considered in lieu of a master's degree.

Reply to Greg Holcomb, Director, N3152 SR 81, Monroe, WI 53566, or gholcomb@gchsd.org, by June 5, 2018.

An equal opportunity employer, the County of Green will not discriminate on the basis of disability status or Limited English Proficiency in admission or access to or treatment of employment or in its programs, services or activities. Green County requires a drug screening as part of its employment process. Upon hiring, a physical exam is required.

May 24, 2018